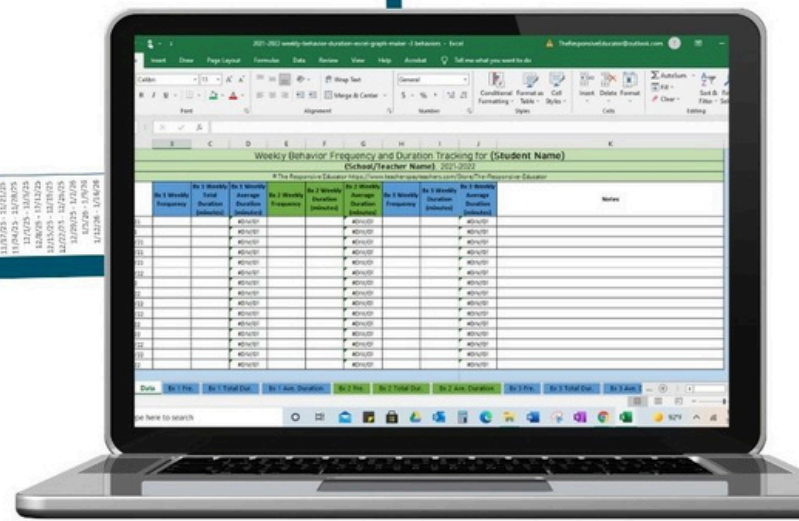
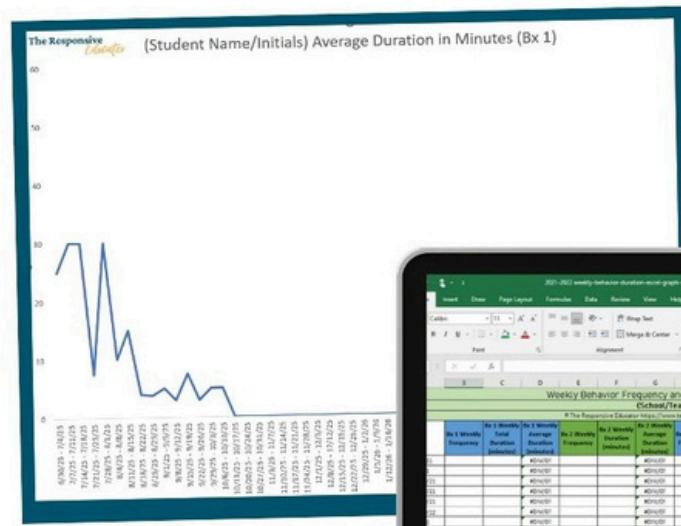


Duration of Behavior

Data & Graphing

When You Need to Track How Long a Specific Behavior Lasts Over Time

[illegible]

Automatic Weekly Graphs

Progress Monitoring for IEP Goals, BIPs, & RTI



SCROLL
to take a look inside!



When & Why Do You Need to Progress Monitor?

- Use graphs for quarterly IEP progress reports (baseline → trend → current level)
- Show “before vs after” an intervention change (new support, schedule change, reinforcement plan)
- Use data to justify: more support, changes to goals/services, or fading support
- Show readiness for increased gen ed time (when the trend is stable and improved)

When You Should Use Duration Data

(When You Need to Demonstrate How Long a Behavior Really Lasts)

- Some behaviors may not happen often, but when they do, they last a long time
- Simple counts don't show whether a behavior lasts 10 seconds or 10 minutes
- **Duration puts a number to how long a behavior continues**
*Example: saying a behavior lasts an average of **12 minutes per episode** gives clearer information than saying it "lasts a long time"*
- Duration allows fair comparison even when observation times or class periods change from day to day
- This makes duration data especially useful for:
 - behaviors that involve extended episodes
 - monitoring reduction in length of behavior over time
 - explaining concerns to parents and administrators

Who Needs Duration Data & Graphing?

- ✓ Case managers tracking IEP goals
- ✓ Classroom teachers monitoring Tier 2 data
- ✓ Behavior specialists monitoring intervention response

No More:

- ★ manual graphing & building charts from scratch
- ★ trying to explain raw numbers in meetings
- ★ recreating graphs for every progress report

What's Included?



Duration Recording Forms (3 total)

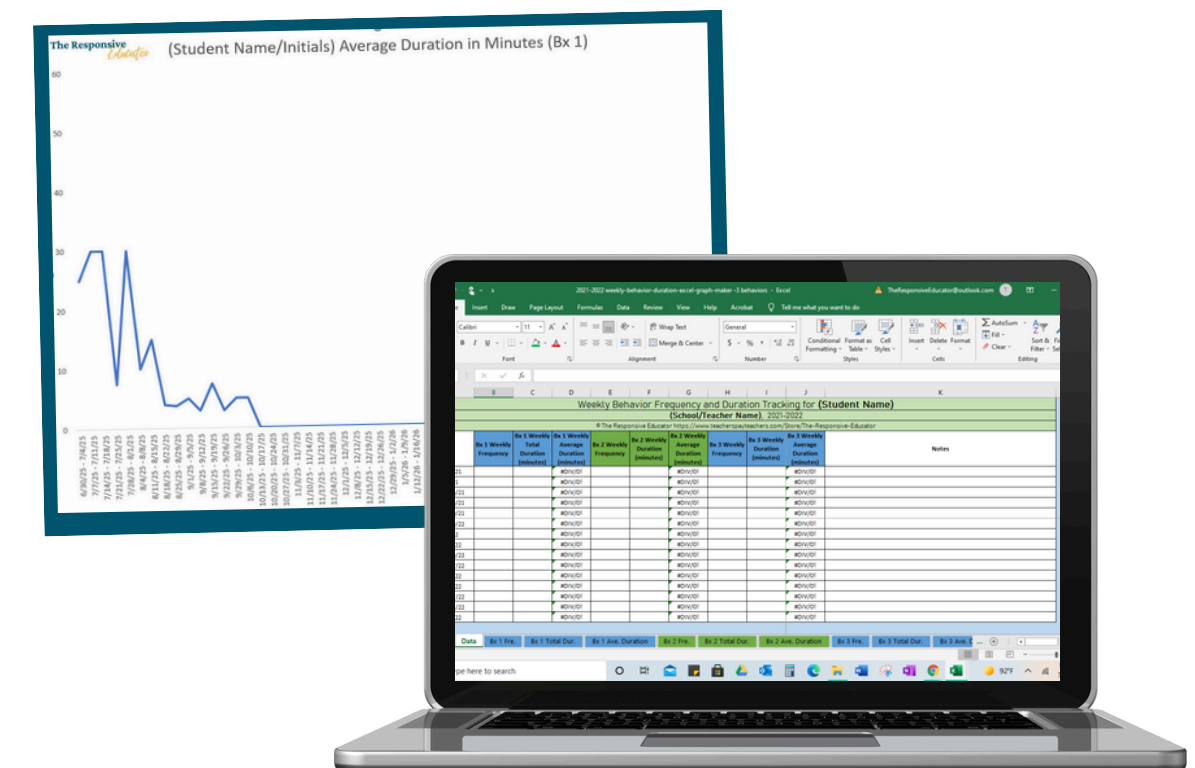
- *Includes multiple layout options for different observation needs*
- *Tracks start time, end time, and total minutes*
- *Color & B/W*

Duration Recording Form A, B, and C are shown. Each form includes fields for Student Name, Observer's Name, Target Behavior Definition, Date, Time when began, and a table for recording incidents. Form A and C also include a 'Total # of Incidents', 'Total # of Minutes', and 'Average Incident Duration' section. Form B includes a 'Context (example: math class, worksheet)' column. All forms have a 'Comments' section at the bottom.



Excel/Spreadsheet Graphing File (auto-updating)

- *Works in both Excel and Google Sheets (phase lines available in Excel only)*



Also Included: Support & Examples (Data-Focused)



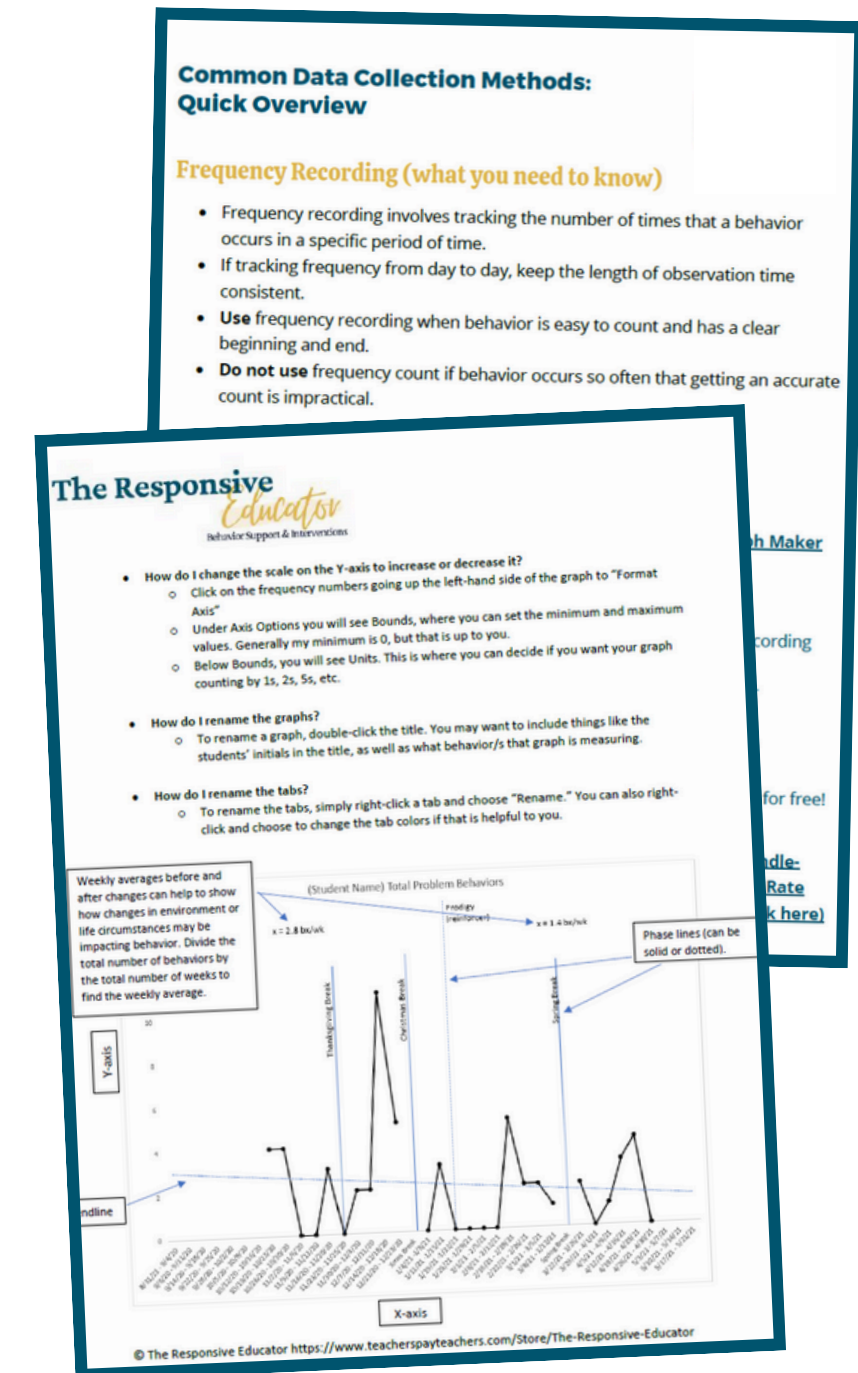
Example behavior graph with phase lines

See what real progress monitoring graphs look like, including how to mark intervention changes when strategies are adjusted



Data collection method overview

Quick reference explaining when to use different data types and what each one measures best.



Also Included: Setup & Reflection Tools



Quick Excel tips for easy setup

Step-by-step tips for entering data, viewing graphs, and avoiding common spreadsheet issues.



Duration & Level of Adult Support Forms (Forms D & E)

- *Optional tool for capturing how much support a student needs during behavior episodes and across time blocks.*
- *Helpful for staffing decisions, intervention planning, and team discussions.*

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Behavior Support & Interventions

READ THIS FIRST- QUICK EXCEL TIPS

***At the end of this document, see the example graph for a visual representation of some of these points. ***

- What is the first thing that I should do?
 - Save a master copy of the graph to your computer so that you always have a blank one readily available, then create a copy and rename it for each student you are using it for. If you are deleting any days or weeks to fit your school schedule, you may want to do that first, then save that as your new master copy.
- How do I delete rows that I don't need (like for weeks that we don't have school)?
 - Go to the row that you don't want. Right click, choose delete, then click on "entire row." You can do the same thing to remove a column that you don't need. Just choose "entire column" instead of row. If you make a mistake, you can undo it.

Rate of Positive Reinforcement vs Correction Recording Form

Student Name: _____ Class: _____ Start Time: _____ End Time: _____
Observer's Name: _____ Activity: _____

15 minute observation (each row = 1 minute) 30 minute observation (each row = 2 minutes)

Minute	Positive Reinforcement (student)	Correction (student)	Positive Reinforcement (rest of class)	Correction (rest of class combined)
0-1	0-2			
1-2	2-4			
2-3	4-6			
3-4	6-8			
4-5	8-10			
5-6	10-12			
6-7	12-14			
7-8	14-16			
8-9	16-18			
9-10	18-20			
10-11	20-22			
11-12	22-24			
12-13	24-26			
13-14	26-28			
14-15	28-30			

	Student Pos. Reinforcement	Student Correction	Class Pos. Reinforcement	Class Correction
Total # of Tally Marks				
Total Minutes				
Rate per minute				

Comments: _____

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Step 1A: Choose the Recording Form That Fits Your Needs

- ✓ Three different duration form layouts included
(track up to 3 behaviors per form)
- ✓ All forms allow you to track start time, end time, and total minutes
- ✓ Choose a layout that matches your observation style

The image displays three overlapping 'Duration Recording Form' templates, labeled A, B, and C. Each form includes fields for 'Student Name' and 'Observer's Name', and a section for 'Target Behavior Definition (Please describe in specific, observable, quantifiable terms)'. Form A features a table with columns: 'Date', 'Time when behavior begins', 'Time when behavior ends', and 'Total amount of time student exhibited the behavior'. Form B features a table with columns: 'Date', 'Setting/Activity', 'Behavior Start Time', 'Behavior End Time', and 'Total Duration'. Form C features a table with columns: 'Date' and 'Context (example: math class)'. All three forms include summary boxes at the bottom for 'Total # of Incidents', 'Total # of Minutes', 'Average Incident Duration', and a 'Comments' section. A copyright notice '© The Responsive Educator 2021' is visible at the bottom of each form.

Step 1B: Duration Recording Forms A & B (Episode Logs)

- ✓ Record **start and end times** for each behavior episode
- ✓ Calculate **total minutes** per incident
- ✓ Tracks up to 3 behaviors on one form

Good For:

- *Brief or extended observation periods*
- *Logging multiple episodes across the day*
- *Situations where behavior has a clear start and end*

The image shows two overlapping forms, 'Duration Recording Form A' and 'Duration Recording Form B'. Both forms are designed for recording behavior episodes. Form A includes a table with columns for Date, Time when behavior begins, Time when behavior ends, and Total amount of time student exhibited the behavior. Form B includes a table with columns for Date, Setting/Activity, Behavior Start Time, Behavior End Time, and Total Duration. Both forms have sections for Student Name, Observer's Name, Target Behavior Definition, Total # of Incidents, Total # of Minutes, Average Incident Duration, and Comments.

Step 1C: Duration Recording Form C (Single Behavior + Context)

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- ✓ Track **start and end times** to calculate total minutes per incident
- ✓ Record the **context or activity** where the behavior occurs
- ✓ Focus on **one clearly defined target behavior**

Duration Recording Form C

Student Name: _____ Observer's Name: _____

Target Behavior Definition (Please describe in specific, observable, quantifiable terms):

Start Recording When _____
 Stop Recording When _____

Date	Context (example: math class, worksheet)	Duration (time with stopwatch or timer)

Total # of Incidents	
Total # of Minutes	
Average Incident Duration	

Comments:

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Good For:

- *FBA data collection*
- *Identifying patterns across settings or activities*
- *Behaviors that vary by task or environment*

★ Knowing how long a behavior lasts is helpful, but knowing when and where it happens most is key for planning supports and interventions.

Step 2A: Calculate Total Duration for the Day or Session

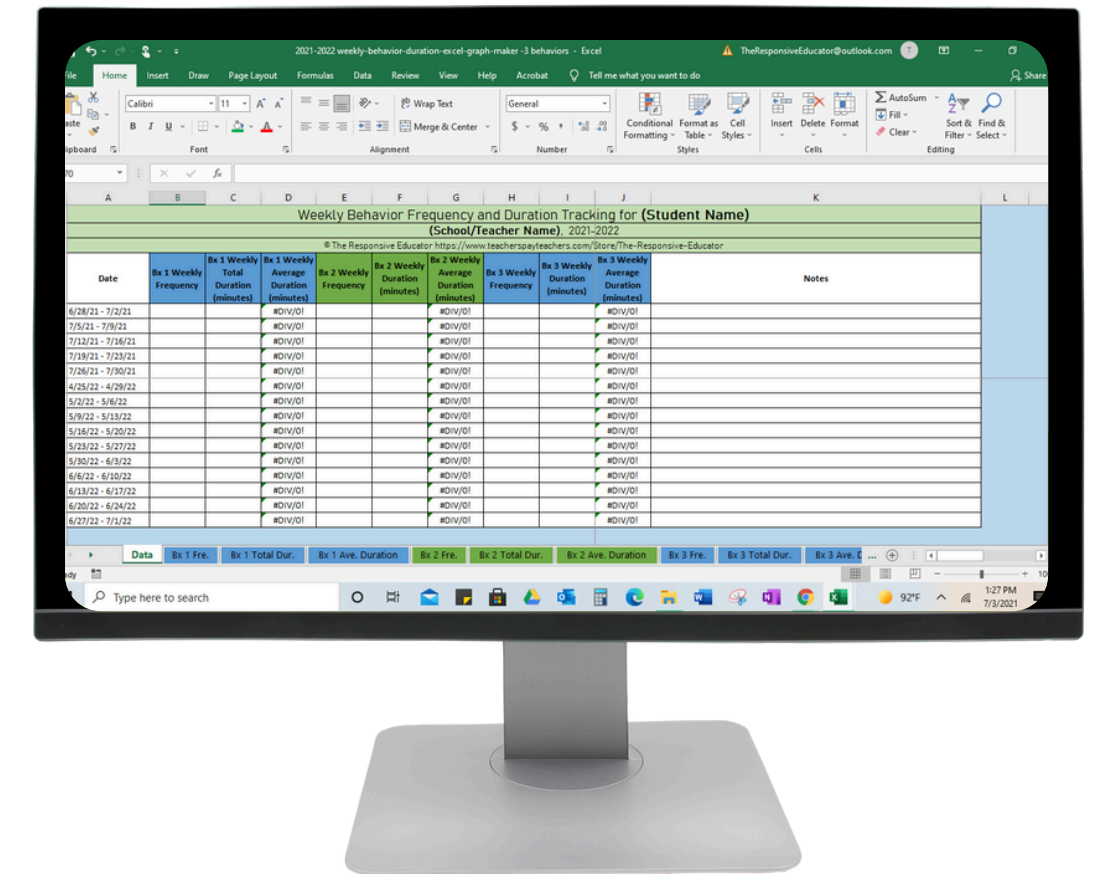
- Add up the **total minutes of behavior** from your recording form
- Use totals from **Forms A, B, or C**
- One daily duration total is recorded **per behavior**
- This keeps data consistent even when observation lengths vary

Total # of Incidents	
Total # of Minutes	
Average Incident Duration	
Comments:	

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Step 3B: Enter Daily Duration into the Spreadsheet

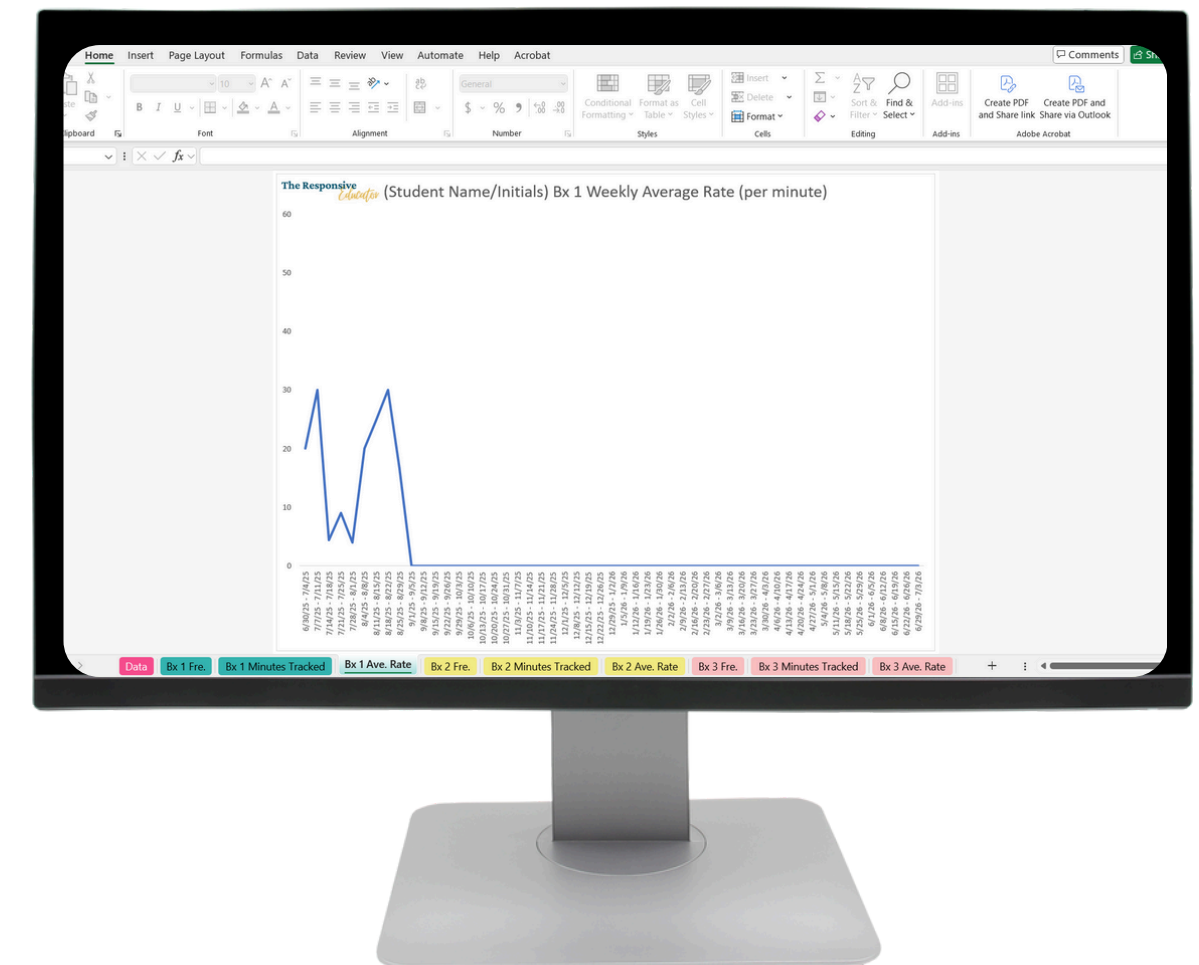
- Enter one daily total duration per behavior
- Each behavior has its own tab
- Data is organized by date so you can monitor progress over time
- No formulas required — just type in your daily duration totals



★ **Only daily duration totals are entered — the spreadsheet does the rest.**

Step 4: View Clear Progress Trends in Graphs

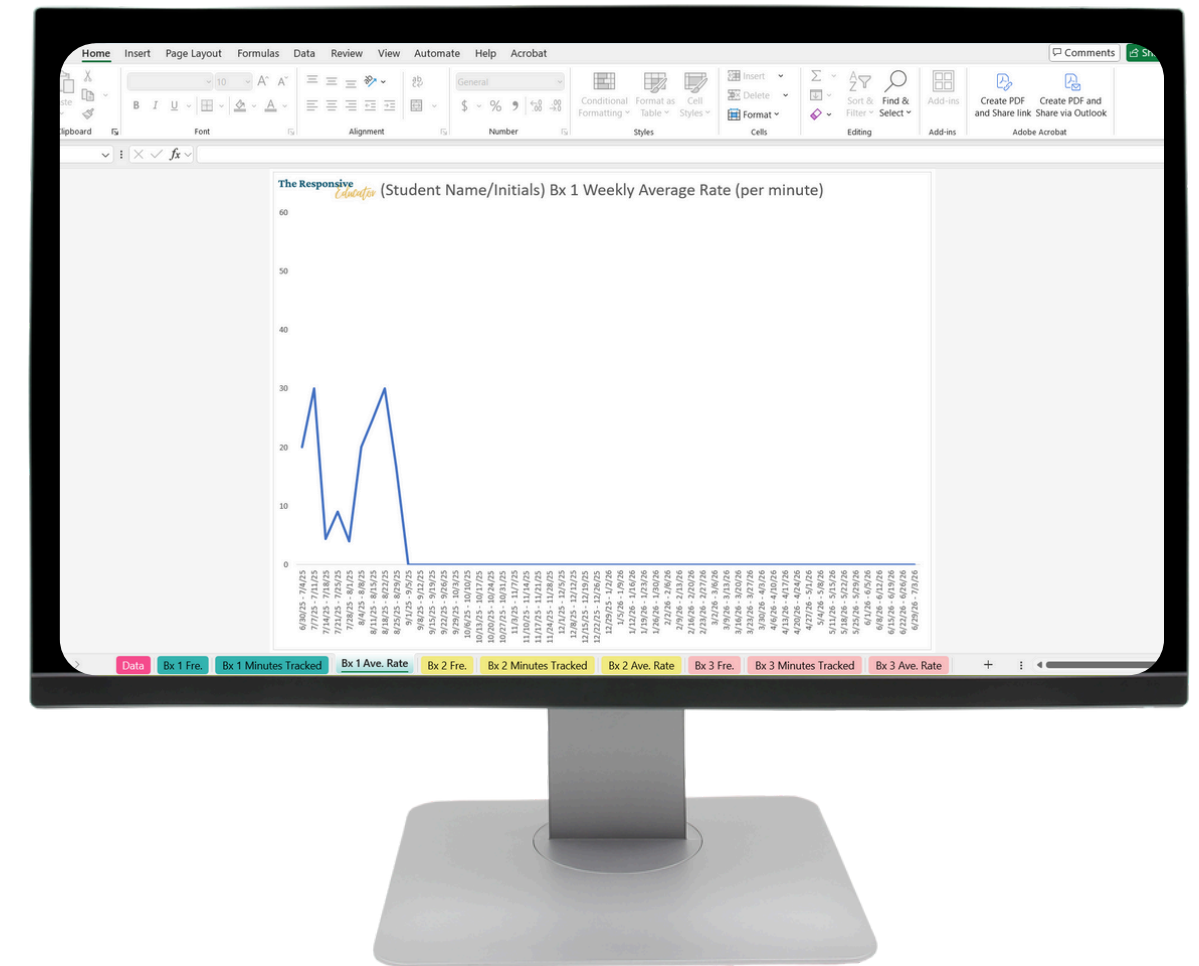
- ✓ Graphs are already set up — no formatting or chart building needed.
- ✓ Graphs update automatically as new data is entered
- ✓ See whether behaviors are increasing, decreasing, or staying the same
- ✓ Use trends to decide whether supports are working or need to be adjusted



★ **Clear visuals make progress easier to see and explain.**

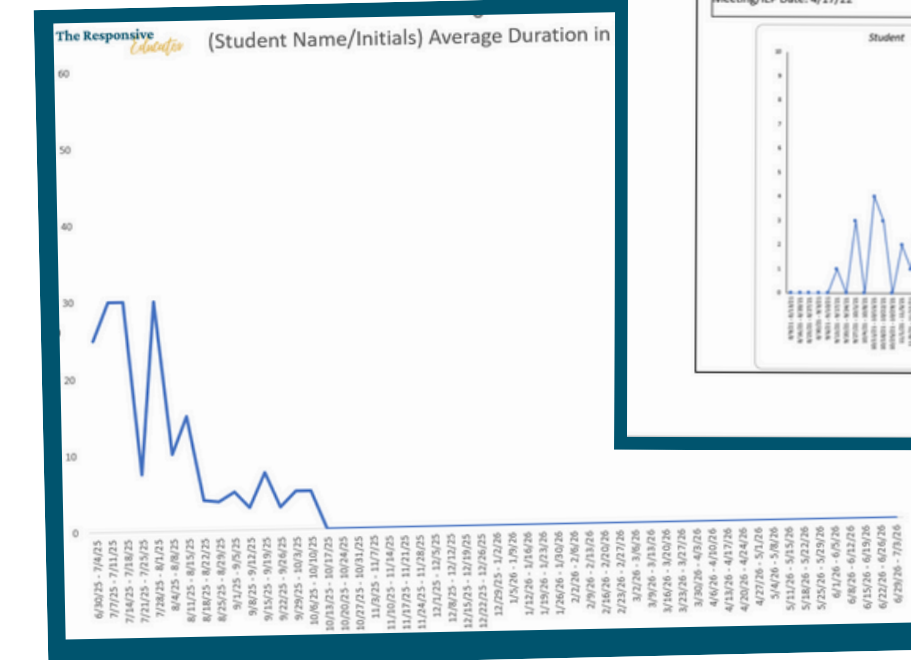
Step 5A: Analyze Behavior Patterns Over Time

- See trends across weeks (increasing, decreasing, or stable)
- Compare rates before and after supports are added
- Identify days or settings with consistently higher rates
- Spot patterns that may not be obvious from notes alone



Step 5B: Monitor Progress Toward IEP and BIP Goals

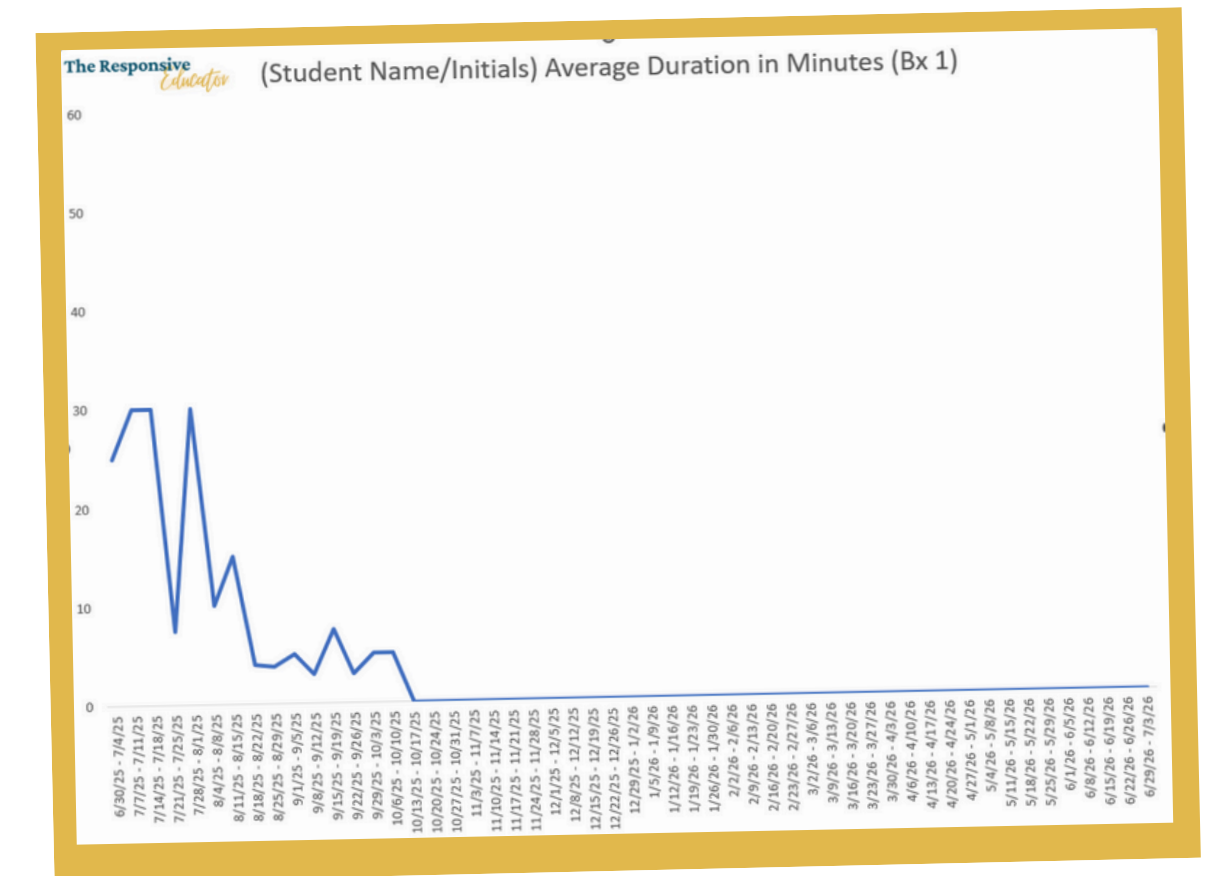
- Track whether behavior is improving, stable, or increasing over time
- Use data to document progress toward behavior goals
- Determine whether current supports are effective
- Support data-based updates to intervention plans



Step 5C: Use Data to Support Team Decisions

- Share clear visual data during IEP and problem-solving meetings
- Explain behavior patterns to families and support staff
- Provide documentation for changes in goals, services, or placement
- Strengthen reports with objective, measurable data

★ **Visual data helps shift conversations from opinions to patterns**



Additional Tool:

Duration and Level of Support (Forms D & E)

- ✓ Measure **how long** a behavior lasts
- ✓ Record the **level of adult support** needed at the same time
- ✓ See whether behavior is improving through:
 - *shorter episodes*
 - *fewer prompts*
 - *or both*

Why This Matters:

- *A student may show shorter behaviors, but still need high levels of adult support.*
- *Tracking both gives a clearer picture of meaningful progress.*

Duration Recording Form E

Student Name:

Observer's Name:

Target Behavior Definition:

VB: Verbal Prompt VS: Visual Prompt PP: Physical Prompt PI: Planned Ignoring

Time 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 Total Minutes # Prompts

Duration Recording Form D

Student Name:

Observer's Name:

Target Behavior Definition:

Duration Recording Form E

Student Name:

Observer's Name:

Target Behavior Definition:

VB: Verbal Prompt VS: Visual Prompt PP: Physical Prompt PI: Planned Ignoring

Time 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 Total Minutes # Prompts

- ✓ Track behavior across **consecutive time blocks** throughout the day or session
- ✓ Mark the **level of adult support or prompting** used during each block
- ✓ Calculate **total minutes and total prompts** for the day or session

Two Layout Options:

- *Pre-filled time slots for structured schedules (Form D)*
- *Blank time blocks to customize observation periods (Form E)*

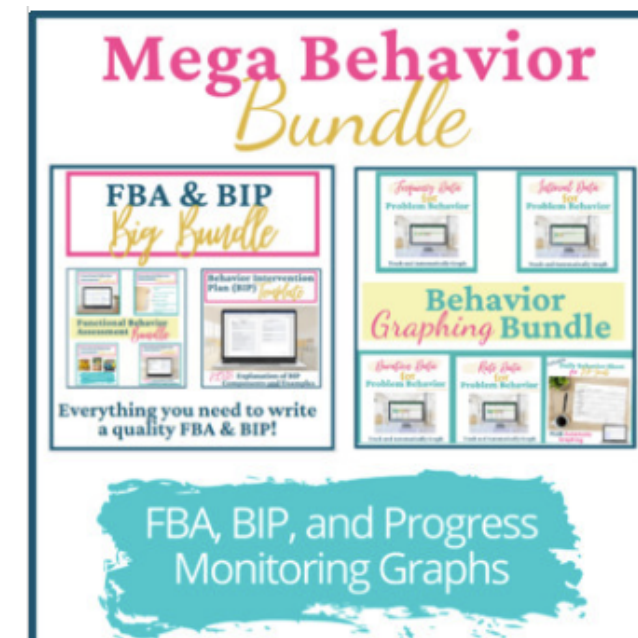
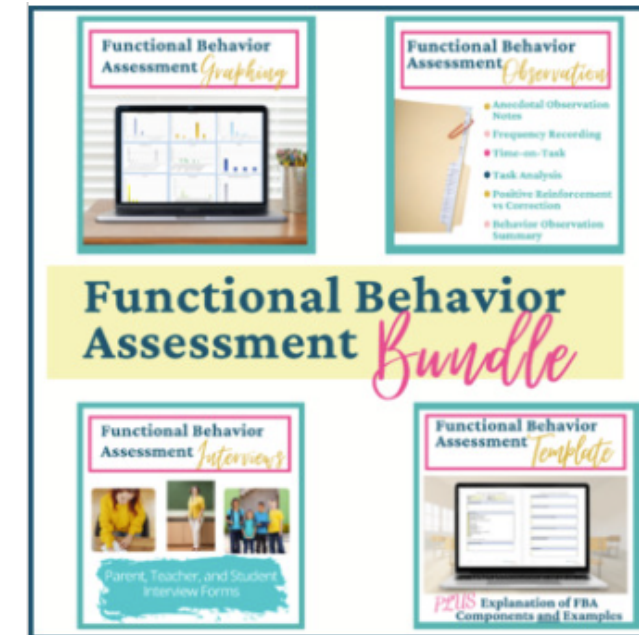
Good For:

- *Self-contained classrooms*
- *1:1 support situations*
- *Students with high-intensity or unsafe behaviors*

★ These forms are designed for **in-the-moment monitoring and support planning, rather than spreadsheet graphing.**

Looking For a More Complete System?

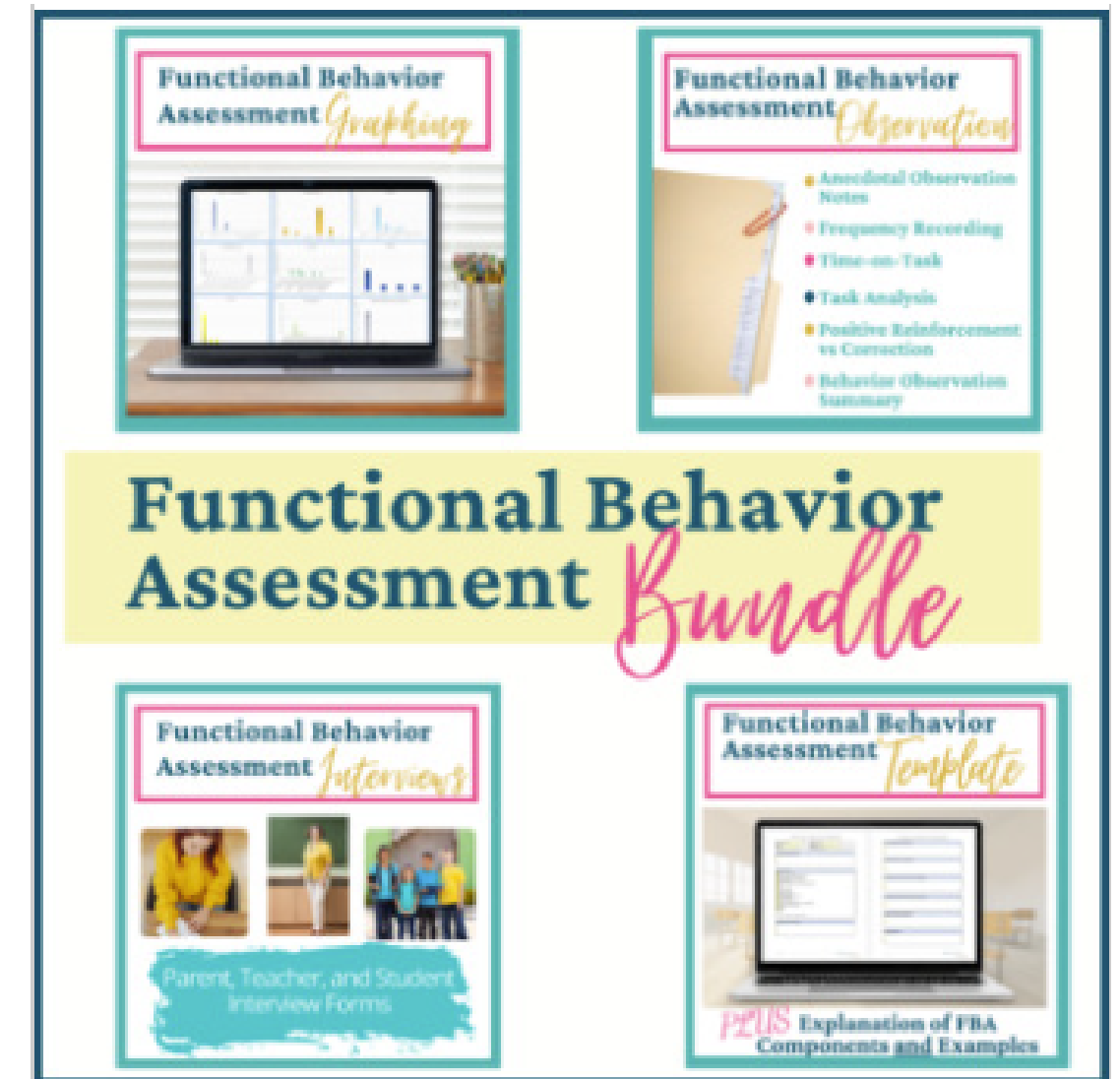
- Bundle #1: FBA Bundle
(4 products)
- Bundle #2: FBA + BIP Big Bundle
(5 products)
- Bundle #3: FBA + BIP + Progress Monitoring Bundle
(10 products)



SCROLL ON TO
LEARN MORE!

Bundle #1: FBA Bundle

- ✓ Behavior Observation Form
- ✓ FBA Interview Forms
 - Parent, Teacher, & Student Interview Forms
- ✓ ABC Behavior Data and Graphing
- ✓ Example of FBA
 - explanation and examples of all FBA components + digital FBA template



Bundle #2: FBA + BIP Bundle

Everything from Bundle #1

PLUS

- Example of BIP
 - explanation and examples of all BIP components + digital BIP template



Bundle #3: FBA + BIP + Progress Monitoring Bundle

Everything from Bundles #1 & #2 PLUS Behavior Progress Monitoring

- Editable Daily Point Sheet for IEP Goals PLUS Progress Monitoring Graph
- Duration Recording Form (print & digital) PLUS Progress Monitoring Graph
- Frequency Recording Forms (print & digital) PLUS Progress Monitoring Graph
- Rate Recording Forms (print & digital) PLUS Progress Monitoring Graph

