

Functional Behavior Assessment *Template*

Guidance and Structure
for Writing Effective
FBAs

Templates, guided examples,
and step-by-step support

SCROLL
to take a look inside!

PLUS Explanation of FBA
Components and Examples

What Makes Writing FBAs Tricky?

- Many FBAs miss critical information — not because teachers don't care, but because practical training is limited.
- This gap often leads to incomplete behavior analysis and less effective intervention planning.

Why Many FBAs Lack Clear, Usable Answers

- Educators are often asked to complete FBAs with minimal real-world guidance.
- Important developmental, environmental, and background factors can be easily overlooked.
- Missing context leads to vague hypotheses and weak intervention planning.
- The result is paperwork that meets requirements but does not fully explain behavior.

How This Resource Supports Stronger FBAs

- ✓ Shows what strong responses look like for each section (not just what to fill in).
- ✓ Provides guiding questions and examples to prevent vague or incomplete documentation.
- ✓ Helps teams connect patterns across data, context, and consequences to build a defensible hypothesis.
- ✓ Supports clearer next steps so interventions match the likely function.

What's Included in This Resource?



Editable FBA Template

- Organized, easy-to-use format
- Supports complete and consistent documentation



11-Page Explanation & Examples Guide

- Step-by-step support for each FBA component
- Clarifies expectations and improves accuracy

A Structured Template That Supports Stronger FBAs

- Organizes all required FBA components in one clear, consistent format.
- Helps ensure important information is not overlooked or skipped.
- Supports accurate documentation for team discussions and informed decision-making.

The image shows a computer monitor displaying a 'FUNCTIONAL BEHAVIOR ASSESSMENT' template. The template is divided into two columns. The left column includes sections for 'Overview/Reason for FBA', 'Sources of Data' (with a list of sources like Academic Information, Behavior Data Graphs, etc.), and 'Target/Problem Behavior(s)'. The right column includes sections for 'Relevant Background Information', 'Setting Events/Contextual Analysis', 'Motivating Factors/Antecedent Analysis (Triggers)', 'Maintaining Consequences/Consequence Analysis', 'Summary/Functional Hypotheses', and 'Recommendations'. Each section has a blue header and a large text area for notes.

Built for Efficient Digital Documentation

- Clickable checkboxes support fast, consistent data entry.
- Expandable text fields grow as you type to keep documentation organized and easy to read.
- Editable format allows for updates, revisions, and collaboration over time.

The screenshot shows a digital form titled "Sources of Data:" with a list of checkboxes. A magnifying glass is positioned over the "Behavior Data Graphs (attach graphs)" checkbox. To the right of the list, a callout box with a blue border and pink text says "clickable checkboxes". Below the list, there is a section titled "Target/Problem Behavior(s):" with a large, empty text area. To the right of this section, another callout box with a blue border and pink text says "expandable text fields".

Sources of Data:

- ☐ Academic Information
- ☐ Behavior Data Graphs (attach graphs)
- ☐ Behavior Specialist Referral Form
- ☐ Discipline Data
- ☐ Functional Assessment Screening Tool (FAST)
- ☐ IEP
- ☐ Parent Interview
- ☐ Teacher Interview
- ☐ Student Interview
- ☐ Previous Intervention
- ☐ Previous FBA/BIP
- ☐ Psychologist Evaluation
- ☐ Questions About Behavioral Function (QABF)
- ☐ Observation Summary(s)
- ☐ Other:
- ☐ Other:

*Sources of Data: (Insert graphs here)

Target/Problem Behavior(s):

Step-by-Step Guidance for Each FBA Component

➤ Explains what to write (and what to avoid) in each section.

➤ Includes guiding questions and examples to strengthen accuracy.

➤ Helps turn raw notes/data into a clear hypothesis and next steps.

The collage displays five overlapping screenshots from the Functional Behavior Assessment (FBA) manual, illustrating the structure and content of the assessment components.

- Functional Behavior Assessment: Explanation of Components**
 - Student Information:** A form with fields for Name, Teacher, Grade, School, Date, and FBA Developer(s).
 - Overview:** A section for writing a brief description of the student and the behavior, including guiding questions like "Why is an FBA being written?" and "When did the problem first appear?"
 - Sources of Data:** A list of potential sources of data, including Academic Information, Behavior Data Graphs, Behavior Specialist Referral Form, Discipline Data, Functional Assessment Screening Tool (FAST), IEP, Parent Interview, Previous Intervention Data, Previous FBA/ISP, Psychologist Evaluation, Questions About Behavioral Function (QABF), and Other.
- Target Problem Behavior:** A section for defining the behavior in observable and measurable terms, including a "Behavior Incident" bar graph showing the frequency of incidents over time.
- Relevant Background Information:** A section for identifying historical events and issues, including a "Relevant Background Information" bar graph showing the frequency of incidents over time.
- Antecedents/Consequences Analysis:** A section for identifying the factors that trigger the behavior, including "Antecedents-Defiance" and "Antecedents-Disruption" bar graphs showing the frequency of incidents over time.

Sources of Data



Clarifies which types of data carry the most weight when analyzing behavior.



Teachers learn how to move beyond single-source data and document evidence that truly informs decision-making.

The image shows a 'Functional Behavior Assessment' form. A blue sticky note with the text 'Sources of Data' is placed over the 'Sources of Data' section of the form. The form includes fields for 'Teacher', 'Developer(s)', and 'Date'. It also has a section for 'Sources of Data' with a list of checkboxes: Academic Information, Behavior Data Graphs, Behavior Specialist Referral Form, Discipline Data, Functional Assessment Screening Tool (FAST), IEP, Parent Interview, Previous Intervention Data, Previous FBA/BIP, Psychologist Evaluation, Questions About Behavioral Function (QABF), Other, and Other. Below this list, there is a 'NOTE' and a section titled 'The Sources of Data section might look something like this:' which contains a list of sources of data: Behavior Support Request Forms, Discipline Data, Behavior Screening Tools, and IEP. Each source has a brief description of what it includes.



Models how combining multiple data sources strengthens accuracy and decision-making.



Examples show how layered data builds stronger hypotheses and more defensible intervention planning.

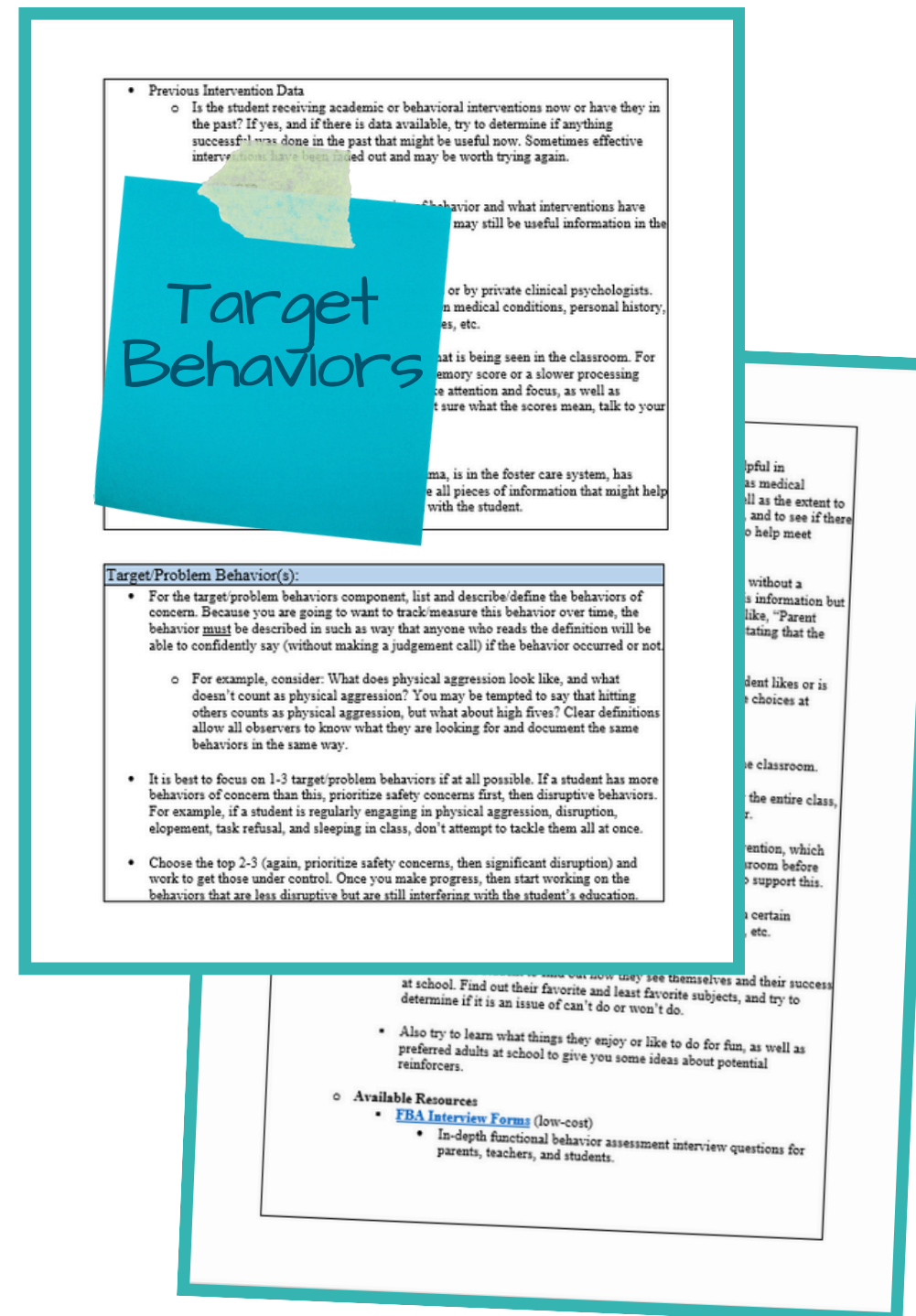
Target Behaviors



Clarifies how to write measurable, observable behavior definitions.



Guided examples show how to avoid vague labels, opinion language, and “mind-reading” so behaviors can be tracked consistently by any observer.



Supports prioritizing the right behaviors instead of trying to fix everything at once.



The guide walks through how to narrow focus to 1–3 meaningful behaviors based on safety, impact, and data — preventing scattered or ineffective plans.

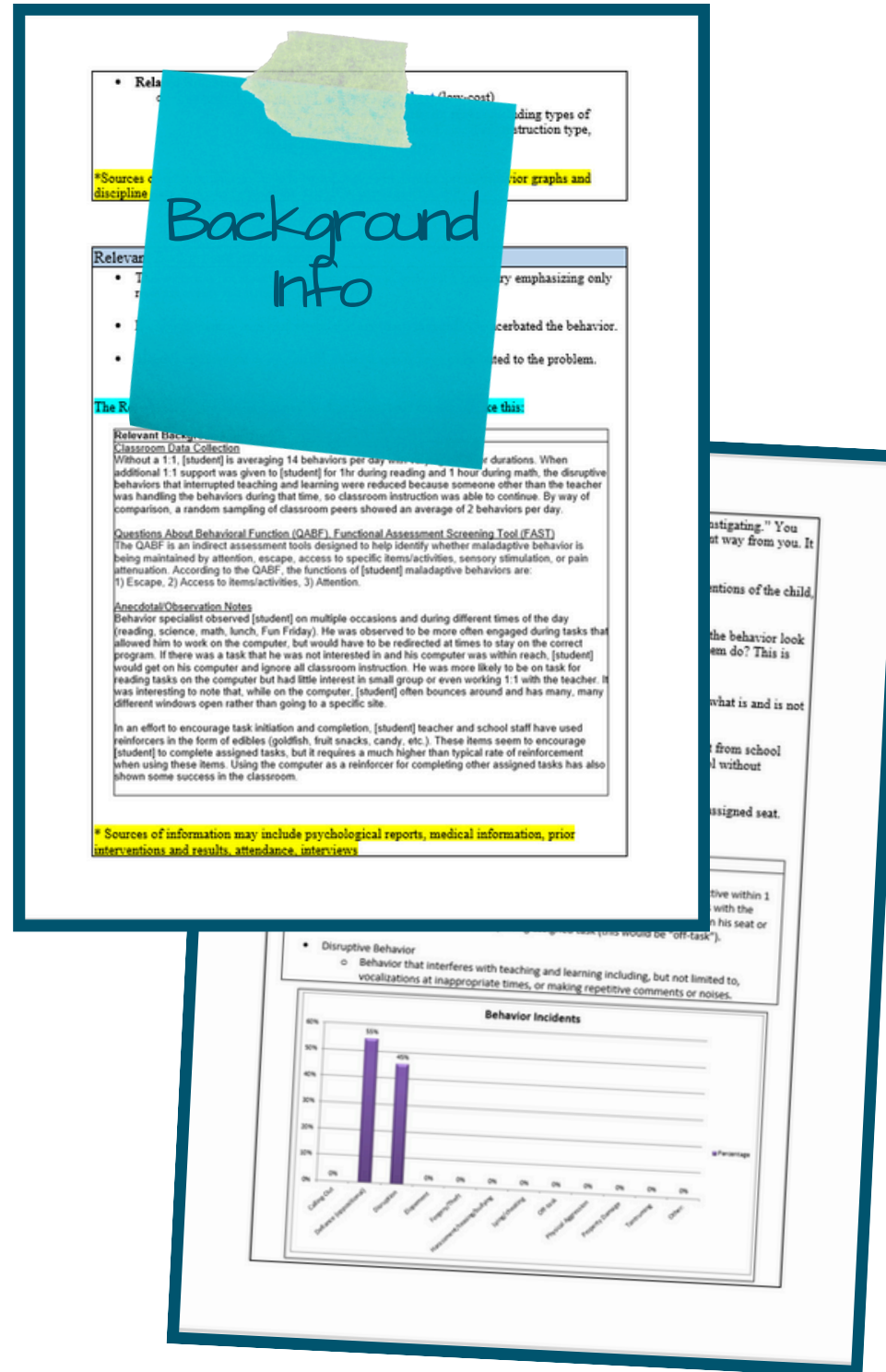
Background Information



Helps filter out noise and focus only on information that truly impacts behavior.



Clear guidance prevents overloading the FBA with unrelated history while still capturing key medical, academic, and contextual factors that shape behavior.



Models how to summarize complex background information clearly and professionally.

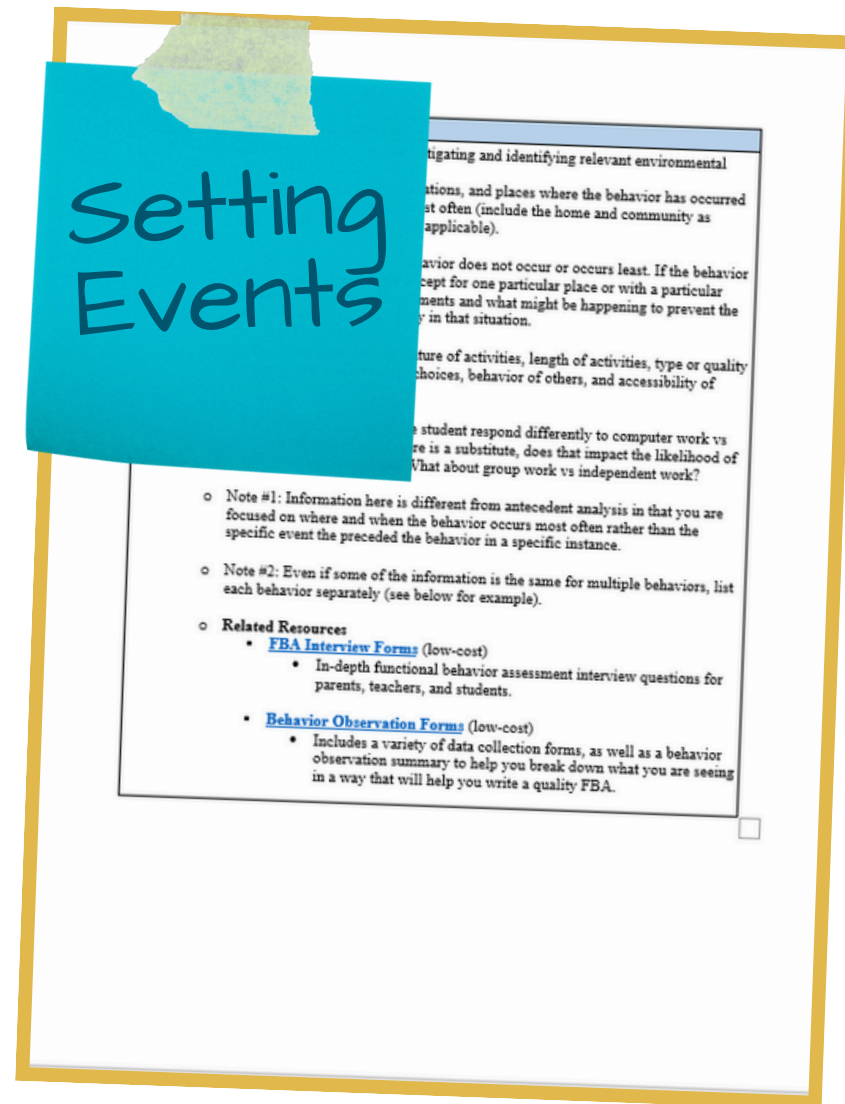


Real examples demonstrate how to synthesize reports, attendance, and interventions into usable summaries — not just pasted data.

Setting Events/Context

✓ Teaches how to identify meaningful patterns across settings — not just isolated incidents.

✓ Prompts guide users to analyze where behaviors occur most, least, and why certain environments reduce or increase risk.



✓ Clarifies the difference between setting events and immediate antecedents.

✓ Side-by-side explanations prevent a common documentation error that weakens later analysis and intervention planning.

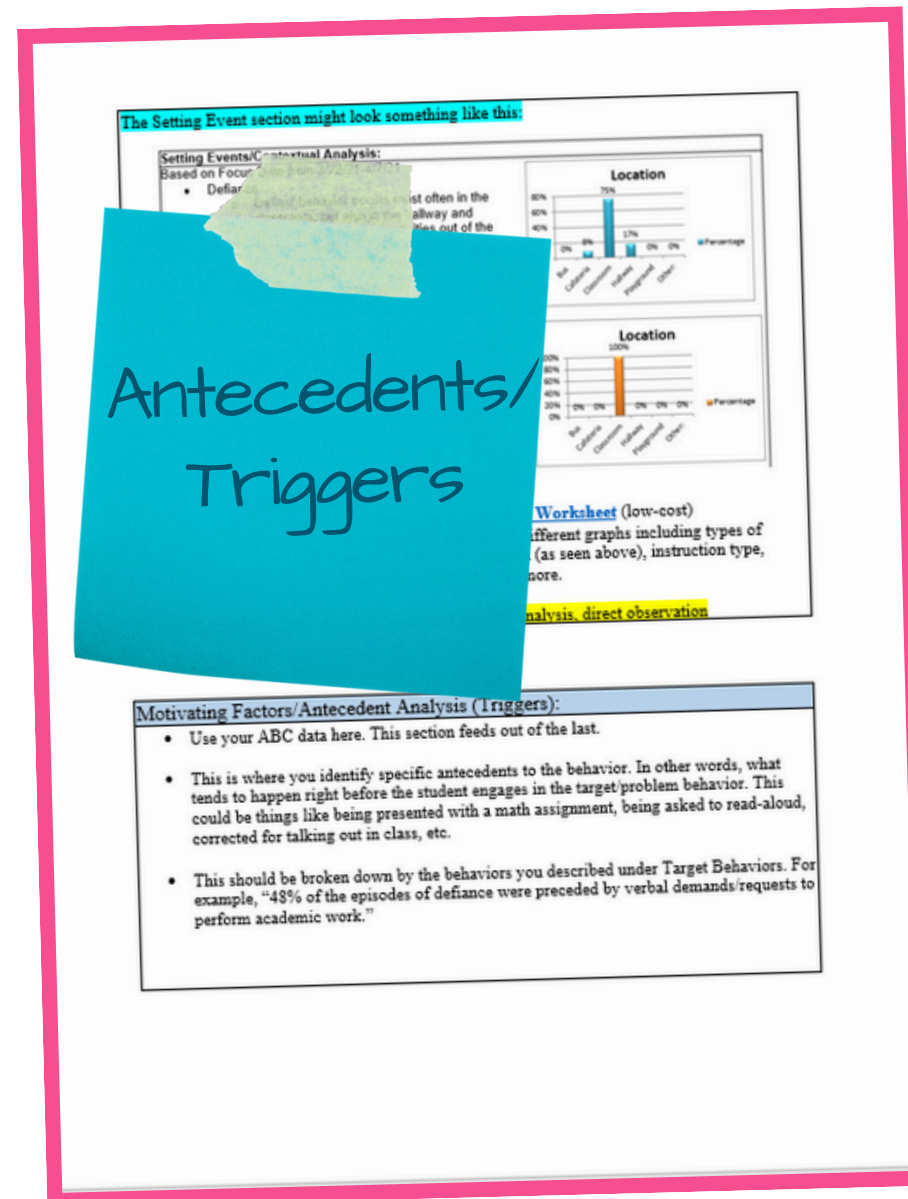
Antecedents/Triggers



Guides users in translating raw ABC data into meaningful behavioral patterns.



Examples model how to quantify triggers and link them directly to specific behaviors instead of relying on impressions or assumptions.



Supports accurate interpretation across multiple behaviors.



Structured prompts prevent mixing patterns across behaviors, improving clarity and intervention alignment.

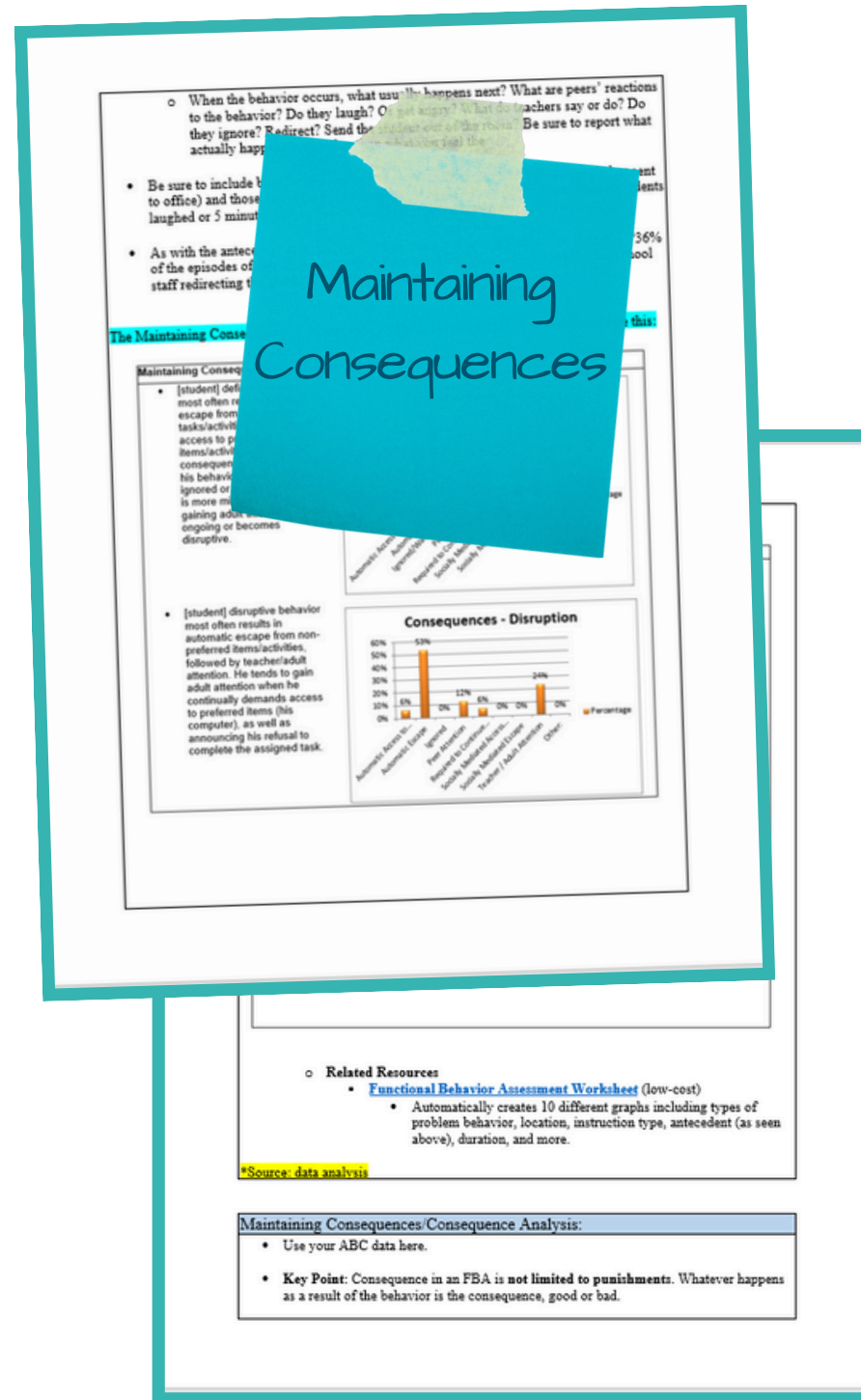
Maintaining Consequences



Clarifies what actually counts as a consequence — beyond punishment or adult responses.



Guidance helps users document peer reactions, environmental outcomes, and natural results that often maintain behavior but get overlooked.



Supports accurate data-based interpretation that points toward function — without jumping to conclusions.

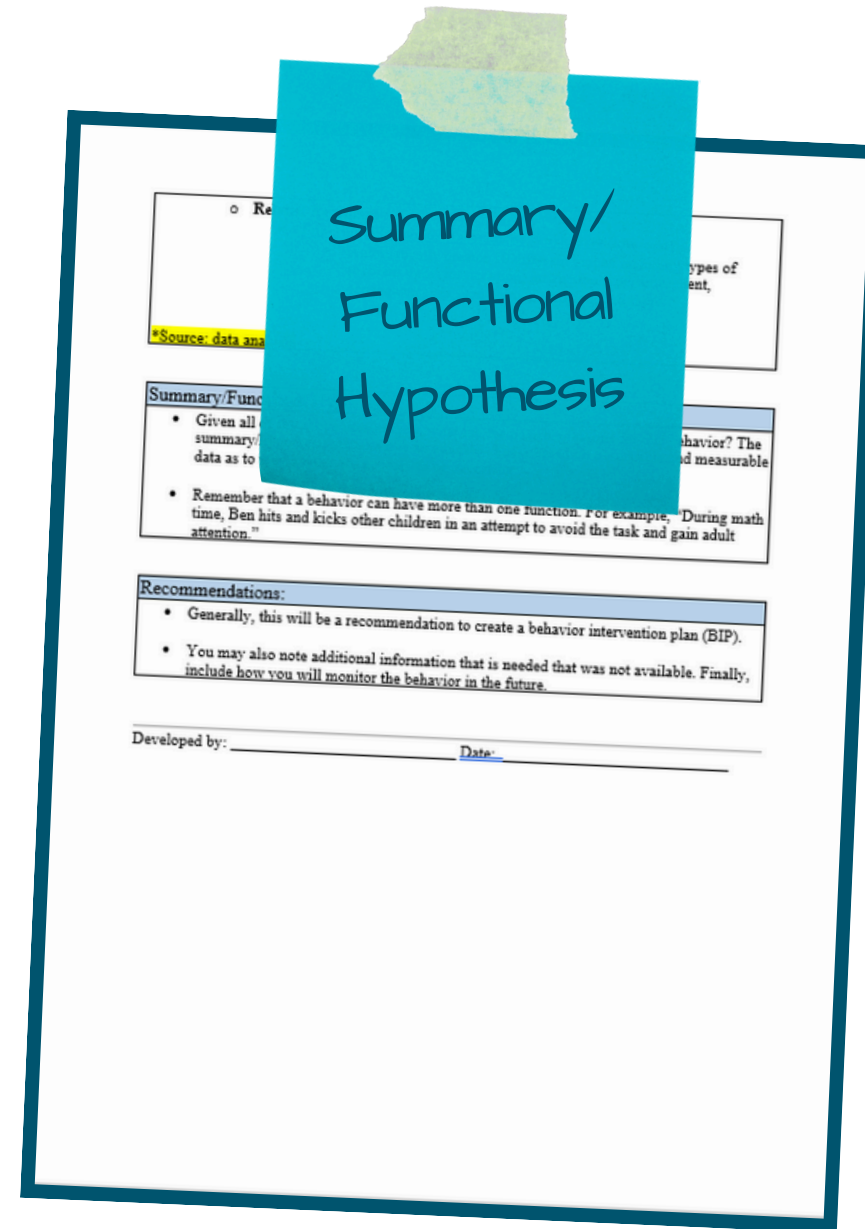


Examples show how to quantify consequences and use them as evidence rather than assumptions when forming hypotheses.

Summary/Functional Hypothesis

✓ Models how to write defensible, data-based hypothesis statements.

✓ The guide demonstrates how to integrate setting events, antecedents, and consequences into clear functional statements.



✓ Supports identifying multiple functions when appropriate.

✓ Examples prevent oversimplified conclusions that often lead to ineffective interventions.

Designed for Real-World FBA Work

- ★ Supports clearer team discussions and documentation
- ★ Reduces ambiguity when defining behaviors and hypotheses
- ★ Saves time by providing structured examples and prompts

Complete Your FBA Workflow

This FBA Template is part of a larger behavior support system designed to guide the full cycle of assessment, intervention, and progress monitoring.

The Mega Behavior Bundle includes:

- ABC data charts & graphing
- interview forms
- observation tools
- editable BIP templates
- progress monitoring charts & graphing

